



Memo. No. BUTEX./Admin-1 (023)/2006/

Date : 21/03/2023

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Bangladesh University of Textiles is pleased to give permission from 26/03/2023 to 13/04/2023 in favour of Shilpi Akter, Associate Professor & Head of the Department of Fabric Engineering under the Faculty of Textile Engineering of this University to visit India for Medical purpose with earned leave from 27/03/2023 to 13/04/2023. She will bear all the expenses for the said visit and as such, the Bangladesh University of Textiles or the Government of the People's Republic of Bangladesh will have no financial obligation in this regard.

This notification is issued as per the Memo No. 03.069.025.06.00.003.2011-144(500), dated 19/06/2011, 05/03/1418 Bangla, of the Prime Minister Office, Govt. of the People's Republic of Bangladesh.

*Sd/-*  
(Kabari Majumder)  
Registrar (In-Charge)  
Phone: 02-48112442

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Date : 21/03/2023

Copy for information and necessary action to (not in order to seniority)

1. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
2. Senior Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka-1000.
3. Secretary, Secondary and Higher Education Division, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
4. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
5. Director General, Immigration and Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Textile Engineering, BUTEX, Dhaka.
7. Head, Department of Fabric Engineering, BUTEX, Dhaka.
8. Shilpi Akter, Associate Professor & Head, Department of Fabric Engineering, BUTEX, Dhaka.
9. Controller, Office of the Controller of Examinations, BUTEX, Dhaka.
10. Deputy Director, Office of the Finance & Accounts, BUTEX, Dhaka.
11. Programmer (With a request to publish the office order at BUTEX website), BUTEX, Dhaka.
12. Assistant Registrar, VC Office. Honorable VC's kind information, BUTEX, Dhaka.
13. Immigration Officer, Hazrat Shahjalal International Airport, Kurmitola, Dhaka/Benapole Check Post, Bangladesh.
14. Personal/Relevant file.

*Sham*  
21.03.2023  
(Mohammad Sharifur Rahaman)  
Deputy Registrar (HR)  
Mobile No: 01717054813